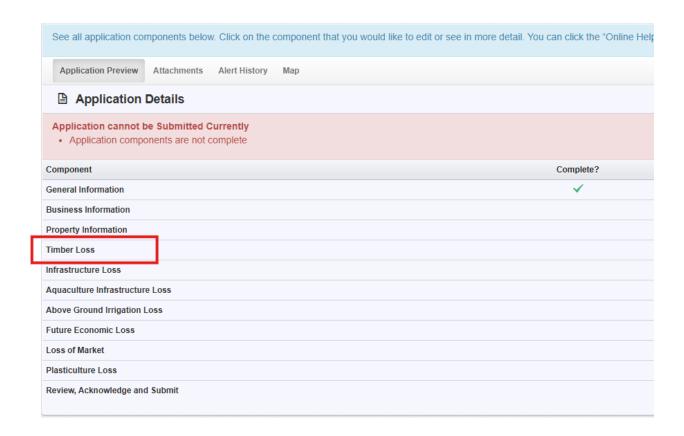


Instructions for completing the Timber Form

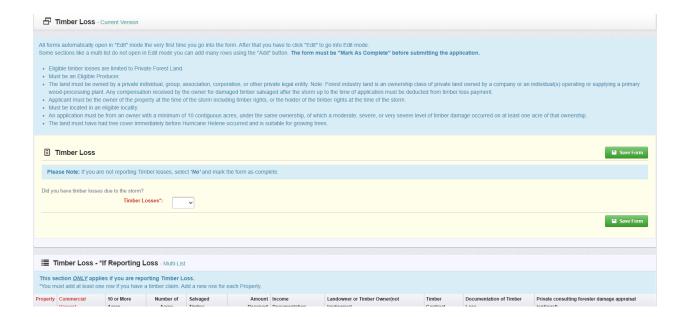
This guide helps you complete the Timber loss form by providing step-by-step instructions on the information required and how to enter it in the system. After completing Registration and selecting a Funding Opportunity, start a new application and enter general information. You will then be taken to the Application Details page. From the **Application Details** page, click on **Timber Loss** from the list of forms.





Step 1 – Indicate Timber Loss

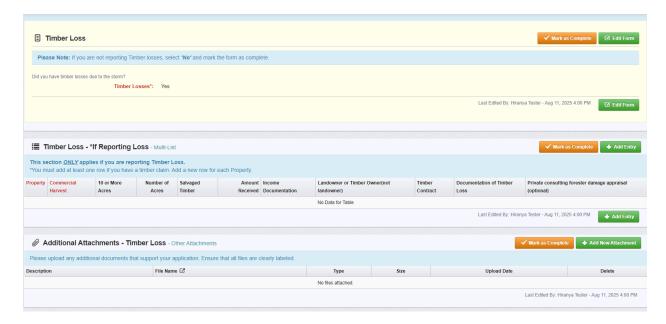
- Select Yes if you experienced timber losses due to the storm and click Save Form.
- If No, click Save Form and Mark as Complete. No further action is required for this form.





Step 2 – Add Timber Loss Entry (if Yes)

1.Click **Add Entry**. You will need to complete a separate entry for **each property** with damage.



- 2. Select the **property** for which you are reporting the loss.
- 3. **Commercial Harvest** you will be asked if the timber was intended for commercial harvest. Select Yes/No.

If No, no further questions are required for this entry. Click Save Form.

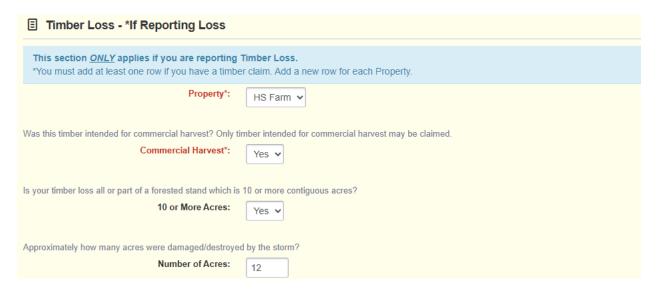
Select Yes if the timber was intended for commercial harvest.





Step 3 – Acreage Information

- If Commercial Harvest = Yes, you will be asked: 10 or More Acres. Select Yes/No.
- If No, no further questions are required for this entry. Click Save Form.
- If Yes, enter the Number of Acres affected (whole number only).



Step 4 - Salvage Timber Income

- You will be asked if you received any income from salvage timber after the storm.
- If No, continue to next question.





• If Yes, enter the amount received and upload proof of income documentation.

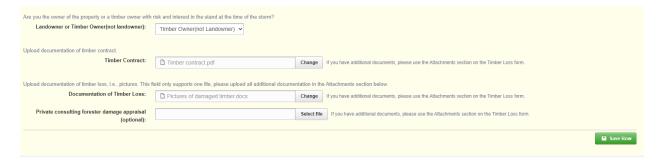


Step 5 - Ownership Details

• Landowner – No proof is required.



• Timber Owner (not landowner) – Upload a Timber Contract.



Step 6 - Upload Documentation (Optional)

- Documentation of Timber Loss (e.g., pictures).
- **Private Consulting Forester Damage Appraisal** upload if available. Click **Save Form** after entering the details.





Step 7 - Additional Attachments (if any)

• Use the **Additional Attachments** section to upload any extra supporting files.



Step 8 - Finalize the Form

• Once all entries are completed and attachments uploaded, click Mark as Complete.